



# RITZY'S OF OWENSBORO

## APPLICATION FOR EMPLOYMENT

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Please print your information clearly.

### PERSONAL INFORMATION

NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

CELLPHONE (\_\_\_\_\_) \_\_\_\_\_ If you have no cellphone, give a reliable number that you may be reached at.

Are you at least 18 years of age? \_\_\_\_ YES \_\_\_\_ NO If NO, what is your Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Have you ever worked at RITZY'S before? \_\_\_\_ YES \_\_\_\_ NO If so, when/where? \_\_\_\_\_

Have you been convicted\* of a felony within the last 7 years? \_\_\_\_ YES \_\_\_\_ NO

\*(Please note that this will not automatically disqualify for employment)

---

### IN CASE OF EMERGENCY, WHO SHOULD WE NOTIFY?

NAME \_\_\_\_\_ TELEPHONE (\_\_\_\_\_) \_\_\_\_\_

---

### AVAILABILITY

Are you legally able to be employed in this country? \_\_\_\_ YES \_\_\_\_ NO (If hired, verification will be required by law.)

What type of positions are you seeking? \_\_\_\_ Summer \_\_\_\_ School Year \_\_\_\_ All Year

Which Owensboro store location are you applying for? \_\_\_\_ Frederica St. \_\_\_\_ Highway 54 \_\_\_\_ Either

**HOURS AVAILABLE / WILLING TO WORK** (Store Hours: SUN-THURS 10:30 AM - 10 PM; FRI-SAT 10:30AM - 11PM)

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FROM							
TO							

How many hours are you willing to work each week? \_\_\_\_ Less than 10 \_\_\_\_ 10 to 20 \_\_\_\_ More than 20

When are you available to start work? \_\_\_\_\_

---

### EDUCATION (Last attended)

HIGH SCHOOL \_\_\_\_\_ Last Grade Completed \_\_\_\_\_

Did you graduate? \_\_\_\_ YES \_\_\_\_ NO If no, are you now enrolled? \_\_\_\_ YES \_\_\_\_ NO

COLLEGE \_\_\_\_\_ Last Grade Completed \_\_\_\_\_

Did you graduate? \_\_\_\_ YES \_\_\_\_ NO If no, are you now enrolled? \_\_\_\_ YES \_\_\_\_ NO

List of Sports or Activities \_\_\_\_\_

---

### REFERENCES *Please do not use family members*

NAME \_\_\_\_\_ TELEPHONE (\_\_\_\_\_) \_\_\_\_\_ YEARS KNOWN \_\_\_\_\_

NAME \_\_\_\_\_ TELEPHONE (\_\_\_\_\_) \_\_\_\_\_ YEARS KNOWN \_\_\_\_\_

**MOST RECENT EMPLOYMENT**

COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_

SUPERVISOR \_\_\_\_\_ TELEPHONE (\_\_\_\_\_) \_\_\_\_\_

DATE WORKED \_\_\_\_/\_\_\_\_/\_\_\_\_ TO \_\_\_\_/\_\_\_\_/\_\_\_\_ WAGE \_\_\_\_\_

POSITION WORKED \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_

SUPERVISOR \_\_\_\_\_ TELEPHONE (\_\_\_\_\_) \_\_\_\_\_

DATE WORKED \_\_\_\_/\_\_\_\_/\_\_\_\_ TO \_\_\_\_/\_\_\_\_/\_\_\_\_ WAGE \_\_\_\_\_

POSITION WORKED \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

Do we have your permission to contact your current employer? \_\_\_\_ YES \_\_\_\_ NO

If no, please explain: \_\_\_\_\_

**EMPLOYMENT WRITTEN TEST**

**(NO CALCULATORS PLEASE)**

*PART I*

.89	11.20	\$10.51	2.49
.79	- 4.69	- \$6.46	1.21
22.9			.84
+ 4.39			+ .16

*PART II*

For the following question, state your answer in terms of bills and coins.  
For example, \$5.49 would be 1 five dollar bill, 1 quarter, 2 dimes, and 4 pennies.

If the customer's order came to \$12.69 and he gave you a \$20 bill, what would his change be?

*PART III*

A. Which of the following do you consider more important as far as a restaurant is concerned?

Courteous and Prompt Service                      or                      a Quality Product

B. What do you consider to be the most important qualification(s) of a RITZY'S employee?

C. Describe your view of teamwork as it relates to a restaurant situation.

In signing this application I certify that this information is accurate and complete. I hereby acknowledge notification that RITZY'S may request information regarding personal history from the references listed or any other source.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_